



## CROMARTY AND DISTRICT COMMUNITY COUNCIL

Minutes of AGM meeting held on Monday 27th June 2016  
in the Hugh Miller Institute

MINUTES  
APPROVED  
26.6.2017

### Present

**Community Councillors:** Jacquie Ross (JR) Chair, Gabriele Pearson (GP) Secretary, Estelle Quick (EQ), Treasurer (VP), Diane Brawn (DB), Rosemarie Hogg (RH), Kenneth MacFarlane (KM), Alan McDonald (AM)

**Youth Representative:** -

**Highland Councillors:** Cllr David Alston (DA), Cllr Craig Fraser (CF)

**Police Scotland:** -

**Member(s) of the public:** -

**Community Council Minute Secretary:** Gillian McNaught (GM)

1	<p><b><u>Chairman's Welcome</u></b> JR welcomed everyone to the meeting. <b>Apologies:</b> None</p>	
2	<p><b><u>Approval of previous AGM Minutes, 29th June 2015</u></b>  Approved by DB and seconded by EQ.</p>	
3	<p><b><u>Matter Arising from 29th June 2015 AGM Minutes</u></b>  No matters arising</p>	
4	<p><b><u>Chair's Report</u></b>  JR presented her 2016 Chair's report. Appendix (A)</p>	
5	<p><b><u>Treasurer's Report</u></b>  EQ presented the Audited Final accounts for year 2015-16. (Appendix B). Members were asked to adopt the audited accounts which are in a format approved by Highland Council. <b>Agreed.</b> EQ noted:</p> <ul style="list-style-type: none"><li>• C&amp;DCC income, <i>Grants and Donations</i>, shows the total amount from the Community Christmas Fund collection tins.</li><li>• The <i>Publications Reprinting Fund</i> covers the cost of reprinting the guidebook. Reprinting of other publications is covered from the Accumulated Fund and appears under Publication Expenses. There was nothing in this category in 2015/16.</li><li>• The <i>Accumulated Fund</i> was low at the end of the year as it had to absorb the shortfall in the Emergency Resilience Fund until project funding caught up with expenditure.</li><li>• The small surplus of £156.82.</li></ul> <p>Members gave a vote of thanks to <b>Margi Campbell</b>, Auditor of the C&amp;DCC Final Accounts and who is happy to take on this role next year.</p>	

6	<p><b><u>Election of Office Bearers</u></b></p> <p>Jacquie Ross and Estelle Quick were asked to stand down for the purposes of the election process. Gabriele Pearson indicated she would not be standing for re-election as Secretary.</p> <p>Cllr David Alston (DA) took the Chair for nominations and the following officer was elected:</p> <p><b>Chair: Jacquie Ross</b>, nominated by EQ and seconded by AM.</p> <p>JR took back the position of Chair and the following officers were elected:</p> <p><b>Treasurer: Estelle Quick</b>, nominated by RH and seconded by AM.</p> <p><b>Secretary: Diane Brawn</b>, nominated by EQ and seconded by JR.</p> <p>The new <b>Youth Representative</b> is <b>Bryn Leyshon</b>.</p>	
7	<p><b><u>Set C&amp;DCC Meeting Dates 2016-2017</u></b></p> <p>It was <b>agreed</b> that 10 meetings would take place on <b>the last Monday of each month in the Hugh Miller Institute, Church Street, Cromarty @ 7.30pm</b> except for July and December. The dates are as follows:</p> <p><b><u>2016</u></b>  <b>29th August</b>  <b>26th September</b>  <b>31st October</b>  <b>28th November</b></p> <p><b><u>2017</u></b>  <b>30th January</b>  <b>27th February</b>  <b>27th March</b>  <b>24th April</b>  <b>29th May</b>  <b>26th June, AGM @ 7pm followed by an ordinary meeting @ 7.30pm</b></p>	
8	<p><b><u>AOCB -</u></b></p>	
	<p>JR thanked everyone for attending and for their input. The meeting concluded at 7.15pm.</p>	
	<p>Date of next AGM  <b>Monday 26th June 2017 @ 7pm, Hugh Miller Institute, Cromarty.</b></p>	

**Appendix A**  
**Agenda item 4**



**CROMARTY AND DISTRICT COMMUNITY COUNCIL**

**CHAIR'S REPORT**

**JUNE 2016**

It is with great pleasure that I find myself composing the Chair's Report for the Cromarty and District Community Council for 2016. I certainly did not expect to be in this position but having joined the Council in November I can honestly say that it is a privilege to represent the people of Cromarty and District. The last 6 months have not been easy or indeed without incident and as a Council novice I have had a steep learning curve. I must firstly take the opportunity to thank the other members of the Council for their assistance and support.

On looking back at the Chair's Report for 2015 I noted that Jeremy had stated "I can say with all honesty that I did not expect such an eventful year when I took the chair a year ago!" and I must admit to a wry smile - 2015-16 was no less eventful!

The Natal Commemoration Event held on September 30<sup>th</sup> was extremely poignant and very well attended. The involvement of Cromarty Primary School pupils and the Marine Band was followed by the unveiling of a commemorative panel by Mrs Rosalind Cahill, grand-daughter of Captain Eric Back of the *Natal*. Thanks go particularly to Sandy Thomson who co-ordinated this memorable event.

After a very positive election in October the CDCC had a full body of Councillors with a mix of re-elected and new representatives. Within a month we found ourselves in the middle of the Ship-to-Ship Oil Transfer application lodged by the Port of Cromarty Firth. This application, which was lodged in December 2015, saw a community come together, show their strength and will and wholeheartedly back a strong objection to the proposal. Our first public meeting of the term was extremely well attended, very informative and gave the Council the mandate to lodge a strong objection to Ship-to-ship oil transfers in the Moray Firth to the Maritime and Coastguard Agency. At this point I must thank all those who gave up huge amounts of time to carry out research, gather evidence and produce the Council response - Craig Fraser, Clare Mackay, Fraser Mackenzie and particularly Greg Fullarton and Duncan Bowers to whom Cromarty owes a great deal. Unfortunately the fight is not yet over; we continue to lobby politicians, research legal concerns and contact consultees on a regular basis. We have no idea when the decision about this matter will be made but I hope that common sense prevails.

We started the New Year very much aware that there were many issues to be dealt with in the coming months. At this juncture we felt that it was important that we gauge the feelings of residents in Cromarty and District and we issued a questionnaire relatively quickly after the elections. We were delighted with the number of responses (which can be read on Cromarty Live) and the feedback was invaluable in providing us with direction for the following year.

The tractor volunteers carried out sterling work throughout the winter months, with a dedicated team on hand to grit as and when necessary. Their early starts are very much appreciated and a special mention must go to Roger Young for co-ordinating the gritting.

The year started with the Links remaining closed to all vehicles, a situation that pleased some residents and made others very unhappy. This issue is always going to be a difficult one to deal with. It is important that we move towards a long term solution whilst doing our best in the short term to monitor the situation and deal with issues as and when they arise. We are currently looking into the possibility of siting a small campsite at the harbour end of the links which, if possible, will give campers somewhere to stay and release the links area for public recreational use only. In the meantime we will display guidelines for parking at the entrance to the links and, if necessary, close the links for short periods if there is a possibility of it becoming

overrun by cars/vans etc. There is still a lot of work to be done to solve this issue but we will continue to work hard to ensure that Cromarty remains inviting for tourists whilst protecting our natural recreational space.

We were delighted to see the return of the Cromarty to Nigg Ferry. After a very difficult year without this service last year, it was essential that the Ferry was up and running again for the 2016 season. A successful tendering process saw the arrival of Highland Ferries to Cromarty and we wish them all the best in their new venture. It was a great pleasure to once again see the Ferry crossing to Nigg and with the promotion of the NC500 this can only bring more tourism and growth for businesses in the town. Thanks must go to the Ferry Working Group for all their efforts in making this happen.

This year has also seen important work carried out by the Cromarty Care Project - another example of people getting together to do great things in Cromarty. Carers are now in place, a number of clients are being supported in the town and the shed that houses the equipment for the Care Project has been built beside the Victoria Hall. This project has been held up as a model of good practice and I am sure it will go from strength to strength. As part of this project Nigel Shapcott has formed a link with the Citizens Advice Bureau and it is hoped that a supported service will be available for residents in the very near future. Thanks to Jill Stoner and Nigel Shapcott for all their efforts.

The state of the roads, traffic issues and the general maintenance of the town continue to be a concern. The Highland Council have allocated the jetpatcher to fill potholes and the top road into the town has been resurfaced. Councillor Fraser is in contact with G Mackenzie from Highland Council and pursues your concerns on a regular basis. We will continue to voice our disappointment at the lack of progress and put pressure on the Highland Council.

We have tried to improve our communication with residents in Cromarty and District by starting the CDCC facebook page. This has been very successful and works well alongside the existing Cromarty Live website.

There are a number of issues that will be or continue to be priorities for the Council in the coming year.

- Work towards a long term solution to the links and campsite development
- Focus on traffic issues including speeding, road conditions, parking issues etc
- Communication - develop use of facebook page and trial pre-meeting "drop-in" sessions
- Further develop the potential of Cromarty - research and access funding, possible creation of a development group

In conclusion I would like to thank all council members for their commitment and effort over the past year, particularly to Gabriele Pearson who stands down as Secretary after this meeting and Gillian McNaught who has the unenviable task of producing excellent documentation from our sometimes lively meetings! Thanks also to Craig Fraser and David Alston for their continued support and hard work and to Alan and Vivienne Plampton for their tireless efforts in managing the Victoria Hall. Thanks to our Youth Representative Sativa Alexander who leaves us for pastures new - we wish her all the best for the future and look forward to Bryn Leyshon joining us after the summer holidays.

Final thanks must go to all the residents of Cromarty and District who make our town a proactive, forward thinking place to be. Taking on the role of Councillor has allowed me to see first-hand the excellent work carried out tirelessly but a huge number of volunteers on a daily basis. People are willing to step up and take part and for that we should all be grateful and very proud.

Jacquie Ross  
Chair

Appendix B  
Agenda item 5

**CROMARTY and DISTRICT COMMUNITY COUNCIL**  
**Consolidated Income and Expenditure**  
(including Victoria Hall)  
For the Year ended 31st March 2016

**CROMARTY & DISTRICT COMMUNITY COUNCIL**  
**ANNUAL ACCOUNTS**

I have audited the accounts relating to the above for the year to 31st March 2016 and have examined the books and documentation relating thereto and have received all the information and explanations which allow me to report that the Accounts for the year reflect a true and fair statement of the Cromarty & District Community Council (including the Victoria Hall) intromissions at the foregoing date.

Signed



MARGI CAMPBELL  
6 BANK STREET CROMARTY

**CROMARTY and DISTRICT COMMUNITY COUNCIL**  
**Consolidated Income and Expenditure**  
(including Victoria Hall)  
For the Year ended 31st March 2016

<u>31 March 2015</u>		<u>31 March 2016</u>
£		£
	<b>ASSETS</b>	
	Current Assets	
	Other Current Assets	
247.40	Council Accounts Receivable	81.00
<u>220.00</u>	Victoria Hall Accounts Receivable	<u>685.60</u>
<u>467.40</u>	Total Other Current Assets	766.60
	Cash at Bank and in hand	
10,107.03	Council BoS Current Account	6,804.14
38.09	Council Petty Cash	42.53
11,519.98	Hall BoS Current Account	15,253.96
36.74	Hall Petty Cash	154.04
<u>13,603.74</u>	Youth Work BoS Current Account	<u>11,558.51</u>
<u>35,305.58</u>	Total Cash at bank and in hand	<u>33,813.18</u>
<u>£ 35,772.98</u>	<b>Total Current Assets</b>	<u>£ 34,579.78</u>
	<b>LIABILITIES</b>	
	Current Liabilities	
0.00	Council Accounts Payable	0.00
<u>1,813.47</u>	Victoria Hall Accounts Payable/Advance Rental	<u>4,214.15</u>
<u>£ 1,813.47</u>	<b>Total Current Liabilities</b>	<u>£ 4,214.15</u>
<u>£ 33,959.51</u>	<b>Total Current Assets less Current Liabilities</b>	<u>£ 30,365.63</u>
	<b>Represented by -</b>	
	<b>Capital and Reserves</b>	
1,363.45	Council Accumulated Fund	294.81
<u>(108.46)</u>	Surplus/(Deficit) for the Year	<u>156.82</u>
1,254.99		451.63
820.13	Seaplane Plinth Fund	48.93
1,685.52	Bonfire Night Fund	1,102.86
739.72	Splash & Dash Fund	721.72
9.53	Community Christmas Fund (prev Lonna's Lights Fund)	0.00
4,399.33	Gala Day Fund	3,965.93
360.80	Monday Club Fund	145.80
0.00	Tractor Operations Fund	200.00
1,122.50	Publications Reprinting Fund	290.80
	Victoria Hall Fund	9,963.25
9,963.25	Surplus/(Deficit) for the Year	<u>1,916.20</u>
13,603.74	Youth Cafe Projects Fund	11,879.45
<u>£ 33,959.51</u>	<b>Total Capital and Reserves</b>	<u>£ 30,365.63</u>

**CROMARTY and DISTRICT COMMUNITY COUNCIL**  
**Consolidated Income and Expenditure**  
(including Victoria Hall)  
**For the Year ended 31st March 2016**

**Independent Examiners Certificate**

I hereby certify that the Accounts to the 31st March 2016 are an accurate summary of the underlying books and records of Cromarty & District Community Council.

Signature: *M. Campbell* Date: 16 June 2016  
Print Name MARGI CAMPBELL

<u>Year to 31st March 2015</u>		<u>Year to 31st March 2016</u>
£		£
	<b>INCOME</b>	
2,027.87	Total Community Council Income	2,041.72
<u>12,803.80</u>	Total Victoria Hall Income	<u>12,739.02</u>
£ <u>14,831.67</u>	<b>TOTAL CONSOLIDATED INCOME</b>	£ 14,780.74
	<b>EXPENDITURE</b>	
1,132.33	Total Community Council Administration Costs	1,236.13
<u>1,004.00</u>	Total Council Other Costs	<u>648.77</u>
£ <u>2,136.33</u>		£ 1,884.90
<u>14,280.14</u>	Total Victoria Hall Costs	<u>10,822.82</u>
£ <u>14,280.14</u>		£ 10,822.82
£ <u>16,416.47</u>	<b>TOTAL CONSOLIDATED EXPENDITURE</b>	£ <u>12,707.72</u>
£ <u><u>(1,584.80)</u></u>	<b>CONSOLIDATED SURPLUS/(DEFICIT) FOR THE YEAR</b>	£ <u><u>2,073.02</u></u>
	Analysed by -	
(108.46)	COMMUNITY COUNCIL	156.82
(1,476.34)	VICTORIA HALL	1,916.20
£ <u><u>(1,584.80)</u></u>		£ <u><u>2,073.02</u></u>

**CROMARTY & DISTRICT COMMUNITY COUNCIL**  
**Detailed Income & Expenditure**  
**for Year ended 31st March 2016**

<u>Year to 31st March 2015</u>		<u>Year to 31st March 2016</u>
	<b>Income</b>	
0.00	Bank Interest received	0.00
926.00	Publications	857.20
1,101.87	HC Admin Grant	1,101.87
0.00	Other Grants and Donations	82.65
0.00	Miscellaneous Income	0.00
<u>2,027.87</u>	<b>Total Income</b>	<u>2,041.72</u>
	<b>Expenditure</b>	
	<b>Administration costs</b>	
0.00	Election Costs	0.00
0.00	Gardening Mtce Costs	0.00
145.92	Insurance	149.94
24.95	Internet costs	29.95
58.00	Miscellaneous	157.99
47.48	Printing, Postage & Stationery	85.74
240.98	Repairs etc	127.51
450.00	Secretarial Services	500.00
130.00	Storage Rental Costs	130.00
35.00	Subscriptions & Fees	35.00
0.00	Venue Hire costs	20.00
<u>1,132.33</u>	<b>Total Administration costs</b>	<u>1,236.13</u>
162.00	Christmas expenses	110.47
437.00	Publications expenses	0.00
405.00	Publications Reprinting Fund Transfer	538.30
0.00	Gifts & Donations	0.00
<u>2,136.33</u>	<b>Total Expenditure</b>	<u>1,884.90</u>
<u><u>£(108.46)</u></u>	<b>Surplus/(Deficit) for the Year</b>	<u><u>£156.82</u></u>



**CROMARTY & DISTRICT COMMUNITY COUNCIL**  
**Balance Sheet**  
**as at 31st March 2016**

<u>31 March 2015</u>		<u>31 March 2016</u>
£	ASSETS	£
	<b>Current Assets</b>	
	<b>Other Current Assets</b>	
220.00	Hall Debtors	685.60
<u>247.40</u>	C&DCC Debtors	<u>81.00</u>
467.40	<b>Total Other Current Assets</b>	766.60
	<b>Cash at bank and in hand</b>	
10,107.03	C&DCC Current Account 0305	6,804.14
38.09	Council Petty Cash	42.53
11,519.98	Hall BofS Account 1246	15,253.96
36.74	Hall Petty Cash Account	154.04
<u>13,603.74</u>	Youth Cafe Account 1254	<u>11,558.51</u>
<u>35,305.58</u>	<b>Total Cash at bank and in hand</b>	<u>33,813.18</u>
<u>35,772.98</u>	<b>Total Current Assets</b>	<u>34,579.78</u>
	<b>Current Liabilities</b>	
0.00	C&DCC Accounts Payable	0.00
<u>1,813.47</u>	Hall Accounts Payable/Advance Fees	<u>4,214.15</u>
<u>1,813.47</u>	<b>Total Current Liabilities</b>	<u>4,214.15</u>
<u>33,959.51</u>	<b>Total Current Assets less Current Liabilities</b>	<u>30,365.63</u>
<u><u>£33,959.51</u></u>		<u><u>£30,365.63</u></u>

**Represented by -**

<b>Capital and Reserves</b>		
1,363.45	<b>Accumulated Fund</b>	294.81
<u>(108.46)</u>	Surplus/(Deficit) for the Year	<u>156.82</u>
1,254.99		451.63
11,439.59	<b>Victoria Hall Fund</b>	9,963.25
<u>(1,476.34)</u>	Surplus/(Deficit) for the Year	<u>1,916.20</u>
9,963.25		11,879.45
13,603.74	<b>Youth Café Projects Fund</b>	11,558.51
820.13	<b>Seaplane Plinth Fund</b>	48.93
1,685.52	<b>Bonfire Night Fund</b>	1,102.86
739.72	<b>Splash &amp; Dash Fund</b>	721.72
9.53	<b>Community Christmas Fund (formerly Lonna's Lights Fund)</b>	0.00
4,399.33	<b>Gala Day Fund</b>	3,965.93
360.80	<b>Monday Club Fund</b>	145.80
0.00	<b>Tractor Operations Fund</b>	200.00

1,122.50  
£33,959.51

**Publications Reprinting Fund**

290.80  
£30,365.63

# VICTORIA HALL

## Detailed Income & Expenditure for Year ended 31st March 2016

<b>Year to 31st March 2015</b>		<b>Year to 31st March 2016</b>
<u>£</u>		<u>£</u>
	<b>Income</b>	
100.80	Donations & Gifts	59.42
1,000.00	Grants	1,000.00
9,903.00	Hall rental income	9,879.60
0.00	Interest Income	0.00
<u>1,800.00</u>	Office Rental	<u>1,800.00</u>
12,803.80	<b>Total Income</b>	12,739.02
	<b>Expenditure</b>	
	<b>Office Expenditure</b>	
0.00	Professional fees	0.00
0.00	Dues and Subscriptions	0.00
87.73	Printing, Postage & Stationery	11.47
38.85	Sundry Petty Cash	10.00
0.00	Telecom & Internet	0.00
<u>126.58</u>	<b>Total Office Expenditure</b>	<u>21.47</u>
	<b>Premises Expenditure</b>	
1,364.00	Electricity	823.06
0.00	Insurance	364.42
2,516.90	Oil	1,841.96
6,492.58	Repairs and Maintenance	3,798.86
210.83	Supplies	200.37
528.00	Water charges	850.00
<u>11,112.31</u>	<b>Total Premises Expenditure</b>	<u>7,878.67</u>
	<b>Staff Costs</b>	
3,041.25	Salaries	2,922.68
<u>3,041.25</u>	<b>Total Staff Costs</b>	<u>2,922.68</u>
14,280.14	<b>Total Expenditure</b>	10,822.82
<u>(1,476.34)</u>	<b>Surplus/(Deficit) for the Year</b>	<u>1,916.20</u>
<u>£(1,476.34)</u>	<b>Surplus/(Deficit) for the Year</b>	<u>£1,916.20</u>

